

**Llano County
Employment Opportunity
Road & Bridge Department
Jr. Equipment Operator – Salary \$41,366**

The Llano County Road & Bridge department is seeking candidates for the position of Jr. Equipment Operator, under the direction of the Road Crew Chief, to participate in the construction and maintenance of County roads and cattle guards, drainage systems, driveways, brush and vegetation control and run heavy equipment.

Job Location: Llano County Road & Bridge Department, 802 E. Young, Llano, Texas 78643 and County Precincts

Job open: until filled

Benefits include: Retirement, Health & Dental Insurance, Vacation, Sick, & Holiday Pay

Background check is required

For a complete job description and application, please go to www.co.llano.tx.us. Return completed application to the Llano County Human Resource department located at 100 W. Sandstone, Suite 100B, Llano, Texas 78643 or by email to: nlevlon@co.llano.tx.us.

For questions, please call the Commissioner Jerry Don Moss @ 325-423-1451.

Llano County is an Equal Opportunity Employer

Llano County Job Description

Job Title: Jr. Operator

Base: L4

FLSA: Non-Exempt

Department: Road & Bridge

EEO: 07 Skilled Craft

Reports To: Road Commissioner

Summary:

Road and Bridge Junior Equipment Operator will participate in the construction and maintenance of County roads and cattle guards, drainage systems, driveways, signs, brush and vegetation control and equipment maintenance. They will operate heavy equipment such as track loaders, backhoes, motor graders, rubber tire loaders, skid steers, mowers, as well as other equipment, drive fleet trucks, dump trucks and haul trailers.

Essential Job Functions:

- Operate motor grader to spread and level material, clean ditches, remove holes, ruts and washboard ridges, enable proper drainage of water from roadways.
- Operate a track loader to stockpile materials, clear debris and remove brush and trees.
- Operate loaders to gather material and load trucks.
- Operate trucks to transfer materials and equipment to and from job sites.
- Service and perform basic preventative maintenance on all equipment to ensure safe working conditions and prevent mechanical problems.
- Use various hand and power tools including chain saws, mowers, cutting torches and welders to clean right-of-way's, mow and build fences and cattle guards.
- Direct traffic in hazardous areas and provide needed services in emergency situations.
- Be willing to respond to emergencies during and after work hours.
- Interact with County Officials, employees, residents and other county and state organizations in a professional manner.
- Perform other duties as assigned by Road Commissioner and Precinct Commissioners.
- Arrive/depart work consistently and promptly.

Knowledge, Skills and Abilities:

- Knowledge of departmental policies and procedures regarding county road maintenance including right-of-way boundaries, location of underground and above ground utilities, disposal of materials and setting up safe work areas.
- Knowledge of operation, safety, occupational hazards capabilities, limitations and servicing requirements of heavy equipment and other tools used in the building, maintaining and repairing of roads
- Knowledge of materials used in roadway construction and maintenance
- Knowledge of Llano County geography in order to locate work sites and safely deliver materials and equipment.
- Ability to operate heavy equipment such as motor graders, track loaders and heavy trucks effectively in the construction and maintenance of county roads.

- Ability to operate hand and power tools such a chain saws, mowers, cutting torches and welders.
- Ability to perform inspection, service, and make simple repairs to heavy equipment including fueling, checking engine oil level, coolant level, tire pressure, hydraulic levels and lubrication of moving parts as needed to maintain and prevent breakdown.
- Ability to read at a level to comprehend manuals, reports and handbooks.
- Ability to write reports, fill in forms and keep records.
- Ability to perform basic mathematics with the use of a calculator to complete reports.
- Ability to communicate orally and with hand signals to relay information to co-workers at job sites.

Marginal Functions:

- Perform other duties as assigned by the Road Commissioner and Precinct Commissioners within the scope of the department.

Education:

- High school diploma or GED
- Ability to learn and operate heavy equipment and the techniques used in road maintenance

Requirements:

- Must have (1) one year experience
- Must be able to assist in training of new employees
- Must be able to run at least (3) pieces of heavy equipment proficiently and have a good working knowledge of all other equipment used by the Road & Bridge department

Special Requirements:

- Maintain current Class A Commercial Driver's License
- Maintain insurable driving record
- Must be willing to work after hours in emergency situations

WORK ENVIRONMENT AND PHYSICAL DEMANDS:

While performing the duties of this position, frequent exposure to extreme weather conditions including heat and cold is expected. There is also occasional exposure to moving mechanical parts, noxious fumes, dust and loud noise.

Maintaining a stationary position for extended periods of time to operate heavy equipment is required as well as moving around the shop, yard and jobsites. You will be required to position yourself atop or under heavy equipment in order to operate, inspect and maintain it. Physical labor is expected for long periods of time. You must regularly move/position 25 pounds, frequently move/position 50 pounds and occasionally move/position 100 pounds.

The employee must demonstrate good eye-hand-foot coordination to operate hand and foot controls while observing work area and relative positions of other equipment, personnel, and potential hazards. Vision abilities include close vision, distance vision, color vision, peripheral vision, depth perception and adjusting focus.

WAGES AND HOURS:

Wages are based on base levels as per the Llano County Pay Scale. Regular hours are standard except for emergencies.

SPECIAL CONDITIONS:

This position is subject to pre-employment, reasonable suspicion, random and post-accident drug/alcohol testing per DOT regulations for commercial driver's licenses.